

# Keyboarding Project 18

## 18a Build Skill

Key each line twice.  
Double-space between  
2-line groups.

### Balanced-hand sentences

- 1 Hal and I may go to the social held on the island.
- 2 Alan and Glen did half of the problems on the bus.
- 3 The goal of the tutor is to do the problems right.
- 4 The six men may work down by the lake on the dock.
- 5 Pamela may go visit with the neighbor by the lake.

gwam 20" | 3 | 6 | 9 | 12 | 15 | 18 | 21 | 24 | 27 | 30 |

## 18b Speed Check

1. Key a 1' timing on paragraph 1.
2. Determine the number of words you keyed.
3. Key another 1' timing on paragraph 1. Try to go two words a minute faster.
4. Repeat steps 1–3 for paragraph 2.
5. Key a 2' timing on paragraphs 1–2 combined.
6. Determine the number of words you keyed.

### A

#### all letters used

gwam 2'

Extraordinary would be the appropriate expression to use to describe Michelangelo. It would be an outstanding word choice to express how an individual may feel about the statue of David. It would also be an excellent choice to describe the exquisite works of art located in the Sistine Chapel. It would be just as fine a word to use to tell about the beautiful dome of the St. Peter's Basilica.

The paintings, sculptures, and architecture of this individual are recognized throughout the world. Michelangelo was born in Caprese, Italy, but spent much of his early life in the city of Florence. Here he spent a great deal of time in the workshops of artists. His father considered artists to be beneath the dignity of his family members. This did not stop the young artist who would become one of the greatest of all time.

gwam 2' | 1 | 2 | 3 | 4 | 5 | 6 |

