

# Keyboarding Project 14

## 14a Build Skill

Key each line twice.  
Double-space between  
2-line groups.



### Technique Tip

Reach out with the little finger and tap the ENTER key quickly. Return your finger to the home key.

N No one knew Nathan N. Nevins was not here at noon.  
O I told Jose and Brook not to mop the floors today.  
P Philippe paid for the pepper and paprika for Pepe.  
Q Quinton quit questioning the adequacy of the quiz.  
R Jerry corrects the four problems before departing.  
S Steven and I saw Sam at Sally's session on Sunday.  
T Tim bottled the water after talking with the maid.  
U He urged us to put the rugs under the four trucks.  
V Vivian Von Vogt took the vivid van to the village.  
W Wesley will work on the walnut wall for two weeks.  
X Six tax experts explained the existence of the tax exams.  
Y Jay may be ready to pay you your money on Tuesday.  
Z Zelda was puzzled by the sizzling heat at the zoo.

*gwam* 30" | 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 |

## 14b Technique: ENTER

Key two 30" timed  
writings on each line.

- 1 Jay kept the turkey.
- 2 Pamela may be able to go.
- 3 You can see the next game too.
- 4 Mike will be out of town on Friday.
- 5 Shawn and I can take the exam next week.
- 6 Nancy will bring your new computer next week.
- 7 The new version of the video game will be on sale.

*gwam* 30" | 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 |

